

Powitania

Hi.
Hello.
Good morning.
Good afternoon.
Good evening.
How are you?
How are you doing?

(I'm fine) thank you, and you?
Very well, thank you, and you?

Kończenie rozmowy

It's been nice talking to you.
I'm sorry I must be going.

Pożegnania

Bye.
Goodbye.
See you.
See you later.
See you soon.
Take care.

Przedstawianie się

My name is John Doe.
I'm John Doe.

Nice to meet you.
Pleased to meet you.
How do you do?

Przedstawianie osób trzecich

John, this is Tom.
John, meet Tom.
John, I'd like you to meet Tom.
John, I'd like to introduce Tom.
May I introduce Tom?
Let me introduce Tom to you.

Rozpoczynanie rozmowy

Excuse me, am I not interrupting?
Excuse me, could you tell me the time?
Excuse me, is this seat taken?
Excuse me, haven't we met before?
Lovely day, isn't it?
Dreadful weather, isn't it?

Nawiązanie kontaktu z rozmówcą

Excuse me.
Sorry to bother you.
I hope I'm not disturbing.
Could I ask you something?
Could you do me a favour?
Could you help me?

Prośby o informację, wskazówki lub instrukcje

Pytania bezpośrednie:
Which way should I take?
What time is it?
What should I do to get a ticket?
When does the train leave?
Where can I get information about trip?
How can I get to the nearest post office?
Do I need to pay now?
Is there a bank near here?

Pytania pośrednie:

I'd like to know...
Please tell me...
Do you know...
I'd like to ask...
...which way I should take.
...what time it is.
...what I should do to get a ticket.
...when the train leaves.
...where I can get the information about the trip.

Could you tell me...
Can you tell me...
...how I can get to the nearest post office?
...if I need to pay now?
...if there is a bank near here.

Udzielanie informacji, wskazówek i instrukcji

Go and ask the man at the desk over there in the corner.
You should ask at the counter over there.
You'd better wait here.
First you have to register at the website.
You can go and ask at any travel agency.
There's a post office just behind that building.
You mix everything in a bowl, and put it in the fridge for about two hours.
Yes, of course, it's that building over there.
I think there's one round the corner.
It's not very far from here.
There are three banks in this street.
There's one about 50 metres from here.

Wskazywanie drogi

Could you tell me the way to the train station?
Could you direct me to the beach?
Where is St. Mary's Church?
How do I get to the airport?
How far is it to the beach?
Where do I get off for the British Museum?
I'm trying to find a post office?
Could you tell me where the nearest bank is?

Go straight on until you see a large gate.
Take the first turning on the left.
Turn left at the bank. It's not very far.
You can't miss it.
Take a 9 bus and get off at the third stop.
You should get off right now and change for the bus number 10.
It's opposite the park.
It's next to the supermarket.
It's in front of the bank.

Telefonowanie

Is that Tom? This is Peter speaking.
Could I speak to Sam please?
I'd like to speak with John please.

Udzielanie pozwoleń

Can I have one more copy of that brochure?
May I wait here?
Is it OK if I smoke?
Do you mind if I use the phone?
Would it be OK if I waited here?

Wyrażanie próśb

Could you help me with that table?
Would you have a look at this letter?
Would you mind closing the door?

Udzielanie porad

Could I ask you about something?
Can you give me some advice?
I'm not sure what to do.
I don't know how to turn this on.

If I were you, I wouldn't answer that letter at all.
You'd better buy a new one. This one doesn't work as it should.